

Columbia International University
Academic Success Center
Verification of Learning Disability

Student's name: _____

CIU student ID # _____ Today's date: _____

Semester services are requested for: _____

My signature grants the release of the requested information to Columbia International University.

Student's signature: _____

The above student is requesting an auxiliary aid or service, academic adjustment, and/or other accommodation from the Academic Success Center due to a learning disability. The Americans with Disabilities Act (ADA) defines a disability as a physical or mental impairment that substantially limits one or more major life activities.

In order to consider the request, as well as to ensure the provision of reasonable and appropriate auxiliary aids and services, Columbia International University policy requires that a qualified professional provide current and comprehensive verification of the learning disability.

Disability documentation should be current and relevant but not necessarily recent. The professional conducting the assessment and rendering the diagnosis must be qualified to do so. A qualified professional includes a licensed school or other psychologist, learning disability specialist, speech and language pathologist, or psychiatrist.

The documentation and information provided must be sufficient to support current functional limitations in a college academic setting. It should include information that diagnoses the learning disability, describes the learning disability in an educational setting, and indicates the severity and longevity of the condition. The report should also offer recommendations for necessary and appropriate auxiliary aids or services, academic adjustments, or other accommodations related to the academic environment.

To facilitate the gathering of such critical information, please respond to the following questions, attach the diagnostic report, and return to:

Lisa M. Lanpher, M.Ed.
Director of the Academic Success Center
Columbia International University
7435 Monticello Rd.
P. O. Box 3122
Columbia, SC 29230-3122

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Fax: (803) 807-5812
e-mail: lisa.lanpher@ciu.edu
Updated 092816

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Verification of Learning Disability
To be completed by a qualified professional

Please write legibly:

Student's name _____ Today's date: _____

1. DSM-V Diagnosis: _____

2. Date of diagnosis: _____ Date of last assessment: _____
Approximate date of onset: _____

3. Condition severity (check one): _____ Mild _____ Moderate _____ Severe
Condition is considered (check one): _____ Temporary _____ Permanent

4. Measures that were used to assess the following (**attach diagnostic report including scores and interpretations**):
Aptitude: _____
Information Processing: _____
Achievement: _____
Social-Emotional Functioning: _____
Other: _____

5. Symptoms that meet the criteria for DSM-V diagnosis: _____

6. Provide a summary of the student's educational, medical, and family history that may relate to the learning disability (must demonstrate that difficulties are not of sensory impairment, serious emotional disturbance, cultural differences, or insufficient instruction):

To be completed by a qualified professional

7. Student's functional limitations in an educational setting: _____

8. Student's functional limitations in a residential setting: _____

9. Your recommendations regarding necessary and appropriate auxiliary aids or services, academic adjustments, or other accommodations to equalize the student's educational opportunities at Columbia International University (describe recommended aids):

10. Concerns you may have regarding the ability of this student to participate in higher education or the ability of the college to effectively accommodate the student's disability:

11. Attach and/or describe other information relevant to this student's academic adjustment:

Professional's Signature: _____ Date: _____

Printed Name and Title: _____

Professional's Area of Specialization: _____

Daytime Phone Number: _____ Fax: _____

Address: _____

Please complete the entire form, sign, and attach a diagnostic report and any other supporting documentation.
