

Finalizing Admission

- Pay \$100 enrollment deposit** to reserve your seat in class **by December 1, 2015**. Pay to the Accounting Office by Phone: (803) 807-5016, Mail, or Online: https://my.ciu.edu/ICS/Student_Accounting
- Submit your final official transcripts and college placement test scores** (SAT, ACT, CLEP, AP) to the Admissions Office **by December 1, 2015**.
- Submit your completed Pre-Registration Medical Form** along with a copy of your current health insurance and emergency contact information to the Admissions Office **by December 15, 2015**. https://my.ciu.edu/ICS/Campus_Life/Health_Services_and_Insurance

Preparing for Life as a Student

- Sign up for Connect:CIU (new student orientation and move-in, January 7-9, 2016)**. <http://connect-ciu-spring-2016.eventbrite.com>
- Pay your \$100 housing deposit to secure a room in the residence halls by December 1, 2015**. Pay to the Accounting Office by Phone: (803) 807-5016, Mail, or Online: https://my.ciu.edu/ICS/Student_Accounting
- Reserve your spot in the residence hall by completing the online housing application** available November 1, 2015. Use your my.ciu.edu log-in and go to the RESIDENCE LIFE tab > Forms: https://my.ciu.edu/ICS/Residence_Life/Forms_Surveys.jnz
- The Registrar's Office will notify you of your CIU email account activation**. Your CIU email will be the official method of communication between CIU and you. Access your email by clicking the Student Webmail link on my.ciu.edu Student section. This will take you to a Gmail log-in page. Enter your entire email address (username@mailbox.ciu.edu) and my.ciu.edu password to log-in, not just your username.
- Review the meal plan options**. You will be charged for the 21 meal plan unless another option is selected prior to billing. Use your my.ciu.edu log-in and go to the RESIDENCE LIFE tab > My Residence Information > Meal Plan Selection Portlet. https://my.ciu.edu/ICS/Residence_Life/My_Residence_Information.jnz
- Contact your roommate** to plan for moving in to the residence halls after you pay your housing deposit. Use your my.ciu.edu log-in and go to the RESIDENCE LIFE tab > My Residence Information > Roommate Info, to get their contact information. https://my.ciu.edu/ICS/Residence_Life/My_Residence_Information.jnz
- Contact the Academic Success Center** to document any needs requiring special assistance or accommodations. Phone: (803) 807-5611, Email: academicsuccess@ciu.edu

Registering for Classes

- You will be registered for your classes prior to attending Connect:CIU**. Official transcripts and test scores must be submitted prior to attending orientation. You may not begin classes without submitting a final official transcript (a transcript listing your graduation date).
- Be prepared to provide proof of medical insurance every year when you register for courses.
- Order textbooks online** once you have registered for your classes. <http://ciu.textbookx.com/>

Paying Your Bill

- Complete the 2015-2016 Free Application for Federal Student Aid (FAFSA)** - <https://fafsa.ed.gov/> and review CIU's financial aid information. <http://www.ciu.edu/admissions-aid/financial-aid>
- Review and accept your Financial Aid Award** and submit any additional required documents by using your my.ciu.edu log-in to access "My Financial Aid." https://my.ciu.edu/ics/Prospective_Students Phone: (803) 807-5036, Email: finaid@ciu.edu
- Pay tuition and fees or sign up for a payment plan before the first day of class** to retain your classes. Review your bill for proper charges by using your my.ciu.edu log-in. https://my.ciu.edu/ICS/Student_Accounting Phone: (803) 807-5016, Email: CIUAccounting@ciu.edu.