

# **International: Application Instructions**

**Undergraduate Programs** 

# Application Checklist: Your application for admission will be reviewed once all required application items have been received by the Admissions Office:

Application essay

□ Financial certification

ICAP Transcript Evaluation

- ApplicationReference
- □ \$45 Application fee
  - Academic transcripts
    Educational background
- TOEFL
  Proof of residency (permanent residents only)

## Application and \$45 Fee: Submit the application and pay the fee online at my.ciu.edu/applynow.

### Application Essay: Answer the following questions in a typed 300 - 500 word essay:

- 1. How did you come to salvation in Jesus Christ? Discuss your personal relationship with God and the life change that followed.
- 2. What relationships, circumstances, church involvement, mission trips and/or personal study have helped you grow in your faith?
- 3. Share what career and/or ministry you believe God may be calling you to, and why you have chosen to apply to CIU?

#### Students previously enrolled: Answer the following in a typed 200 - 400 word essay:

- 1. Explain your reason for leaving CIU and share what you have been doing since you were last enrolled.
- 2. What are your career/ministry goals and your understanding of God's direction for your future?

**Reference Form:** Submit one church leader reference. The reference should know you for at least two years and be able to speak to your Christian character and growth. Family members or spouse may not be used as a reference.

#### Submit essay and reference by email <u>yesciu@ciu.edu</u>, fax (803) 223-2500, or mail:

Columbia International University Undergraduate Admissions 7435 Monticello Road Columbia, SC 29203

Academic Transcripts: Submit official transcripts from your high school and all colleges or universities attended. If you attended a school outside of the United States, transcripts need an International Credential Advancement Package (ICAP) evaluation by World Education Services (WES). Academic records not written in English must be accompanied by a certified translation.

World Education Services: www.wes.org, phone: (212) 966-6311, fax: (212) 739-6100Postal Address:Courier Address:Bowling Green Station64 Beaver St.PO Box 5087New York, NY 10004New York, NY 10274-5087

**Test of English as a Foreign Language (TOEFL):** If English is not your first language, you must take the TOEFL exam and score a minimum of 70 on the internet-based examination, 195 on the computer-based exam, or 525 on the paper-based exam. TOEFL is available through the American Consular Office. The CIU TOEFL code is 5116.

Educational Background: Submit the educational background form available at my.ciu.edu/applynow.

**Financial Certification of Funds:** In compliance with the United States Immigration and Naturalization Service, provide proof of finances by submitting the International Citizen Financial Certification form available at <u>my.ciu.edu/applynow</u>. You and/or sponsors must include a bank statement certifying the funds listed. Once accepted, submit a \$7000 (single student) or \$10,000 (married student) enrollment deposit to receive an I-20 to obtain your visa.

Application Expiration: All application pieces are good for one year after your initial intended start term.