

Finalizing Admission

- Pay your \$100 enrollment deposit** to reserve your seat in class **by December 1, 2015**. Pay to the Accounting Office by Phone: (803) 807-5016, Mail, or Online: https://my.ciu.edu/ICS/Student_Accounting
- Submit your completed Pre-Registration Medical Form** along with a copy of your current health insurance and emergency contact information to the Admissions Office **by December 15, 2015**.
https://my.ciu.edu/ICS/Campus_Life/Health_Services_and_Insurance

Preparing for Life as a Student

- Review the New Student Orientation materials** emailed to you in early December.
- The Registrar's Office will notify you of your CIU email account activation.** Your CIU email will be the official method of communication between CIU and you. Access your email by clicking the Student Webmail link on my.ciu.edu Student section. This will take you to a Gmail log-in page. Enter your entire email address (username@mailbox.ciu.edu) and my.ciu.edu password to log-in, not just your username.
- Contact the Academic Success Center** to document any needs requiring special assistance or accommodations. Phone: (803) 807-5611, Email: academicsuccess@ciu.edu

Registering for Classes

- Registration is available November 1, 2015.** After communicating with your advisor and receiving clearance, log-in to my.ciu.edu and go to the Registrar tab to register.
<https://my.ciu.edu/ics/Registrar/Registration.inz>
- Be prepared to provide proof of medical insurance when you register online for courses.
- Order textbooks online** once you have registered for your classes. <http://ciu.textbookx.com/>

Paying Your Bill

- Complete the 2015-2016 Free Application for Federal Student Aid (FAFSA)** - <https://fafsa.ed.gov/>, and review CIU's financial aid information. <http://www.ciu.edu/admissions-aid/financial-aid>
- Review and accept your Financial Aid Award** and submit any additional required documents by using your my.ciu.edu log-in to access "My Financial Aid." https://my.ciu.edu/ics/Prospective_Students
Phone: (803) 807-5036, Email: finaid@ciu.edu
- Pay tuition and fees or sign up for a payment plan before the first day of class** to retain your classes. Review your bill for proper charges by using your my.ciu.edu log-in.
https://my.ciu.edu/ICS/Student_Accounting Phone: (803) 807-5016, Email: CIUAccounting@ciu.edu